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STATIONERY DOCUMENT ESTIMATE REQUEST

DATE _____

COMPANY NAME _____
 CONTACT PERSON _____
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Have we done other work or quotes for you before? YES NO

JOB NAME _____

LETTERHEAD

QUANTITY

STOCK

INK

BLEED YES NO

ENVELOPE

QUANTITY

STOCK

INK

BUSINESS CARD

QUANTITY

STOCK

INK

BLEED YES NO

PRE-PRESS

Film supplied with proof RIP Ready Files Supplied
 MAC PC

Other _____

PROOF REQUIRED

100% Laser Blueline Colour Overlay

Other _____

OTHER DETAILS _____

QUOTE REQUIRED BY _____ Send by: Fax Email Phone

Quotes are subject to confirmation upon receipt of your artwork/film/disks and other submitted materials. Quotes are based on current paper costs and availability. Applicable taxes are extra. All prices are FOB Contact Printing unless otherwise noted.